

**HARYANA STAFF SELECTION COMMISSION**  
**BAYS NO. 67-70, SECTOR-2, PANCHKULA - 134151**  
 Website [www.hssc.gov.in](http://www.hssc.gov.in)

**Advt. No. 08/2015** **Date of publication: 19/07/2015**  
**Closing date for submission of online applications** : **06/10/2015**  
**Closing date for deposit of fee** : **09/10/2015**

Online applications are invited for direct recruitment of under mentioned categories of posts using the website of **HARYANA STAFF SELECTION COMMISSION** i.e. [www.hssc.gov.in](http://www.hssc.gov.in). The online application can be filled up from **07.09.2015 to 06.10.2015 till 5.00 p.m.**, thereafter website link will be disabled. The candidates are strictly advised to apply online well in advance without waiting for last date of submission of online application form. The printed copy of the online application form with necessary certificates must be brought at the time of verification/scrutiny-cum-interview. No offline application form or copy of downloaded application form will be accepted by the office. Qualifications/eligibility conditions, and other documents will be determined with regard to last date fixed to apply online applications also called as closing date i.e. **06.10.2015** given in the advertisement. The details of the posts are as under: -

**DETAILS OF POSTS AND QUALIFICATIONS**

**POLICE DEPARTMENT, HARYANA**

**Cat. No. 1** **5000 posts of Male Constable (General Duty) (Re-advertised post).**  
 (Gen=1650, SC=1000, BCA=800, BCB=550, SBC=500, EBP=500)

E.Q i) The minimum educational qualification for the post of Constable shall be 10+2 for all categories.

ii) Knowledge of Hindi/Sanskrit upto Matric standard.  
 Physical Standard

Category	Height	Chest
General Category	172 Centimeter	83 Centimeter (Un-expanded to 87 Centimeter (expanded))
Eligible reserve categories as per latest existing Govt. Reservation Policy	169 Centimeter	81 Centimeter (Un-expanded to 85 Centimeter (expanded))

Age: 18-25 years (Note:- On the first day of the month in which the applications are invited for recruitment of Constable i.e on 01.09.2015).

Pay Scale: Rs.5200-20200+ Rs. 2000 G.P

**Cat. No. 2** **1000 posts of Female Constable (General Duty) (Re-advertised post).**  
(Gen=330, SC=200, BCA=160, BCB=110, SBC=100, EBPG=100)

E.Q. i) The minimum educational qualification for the post of Constable shall be 10+2 for all categories.

ii) Knowledge of Hindi/Sanskrit upto Matric standard.

**Physical Standard**

Category	Height
General Category	160 Centimeter
Eligible reserve categories as per latest existing Govt. Reservation Policy	157 Centimeter

Age: 18-25 years (Note:- On the first day of the month in which the applications are invited for recruitment of Constable (i.e on 01.09.2015).

Pay Scale: Rs.5200-20200+ Rs. 2000 G.P

**Cat. No. 3** **140 posts of Female Ex-serviceman Constable (General Duty) (Re-advertised post).**  
(Gen=70, SC=20, BCA=20, BCB=30)

E.Q. i) The minimum educational qualification for the post of Constable shall be 10+2 for all categories.

ii) Knowledge of Hindi/Sanskrit upto Matric standard.

**Physical Standard**

Category	Height
General Category	160 Centimeter
Eligible reserve categories as per latest existing Govt. Reservation Policy	157 Centimeter

Note:- As per rule 12.24 (1) (C) of Punjab Police Rules-1934, the break in service between the date of discharge and between the 1<sup>st</sup> day of the month (i.e 01.09.2015). in which enrolment process is started, shall not exceed four years.

Age: 18-25 years (Note:- On the first day of the month in which the applications are invited for recruitment of Constable i.e on 01.09.2015).

Pay Scale: Rs.5200-20200+Rs.2000 G.P

**Cat. No. 4** **860 posts of Male Ex-serviceman Constable (General Duty).**  
(Gen=430,(80 Backlog) SC=123 (23 Backlog), BCA=123 (23 Backlog), BCB=184(34 Backlog)

E.Q. i) The minimum educational qualification for the post of Constable shall be 10+2 for all categories.

ii) Knowledge of Hindi/Sanskrit upto Matric standard.

**Physical Standard**

Category	Height	Chest
General Category	172 Centimeter	83 Centimeter (Un-expanded to 87 Centimeter (expanded))
Eligible reserve categories as per latest existing Govt. Reservation Policy	169 Centimeter	81 Centimeter (Un-expanded to 85 Centimeter (expanded))

Note:- As per rule 12.24 (1) (C) of Punjab Police Rules-1934, the break in service between the date of discharge and between the 1<sup>st</sup> day of the month (i.e 01.09.2015)in which enrolment process is started, shall not exceed four years.

Age: 18-25 years (Note:- On the first day of the month in which the applications are invited for recruitment of Constable i.e on 01.09.2015).

Pay Scale: Rs. 5200-20200+ Rs. 2000 G.P

**Cat. No. 5 200posts of Sub Inspector(Male).**

(Gen=52, SC=36, BCA=28, BCB=16, SBC=20, EBPG=20, ESM-GEN=14, ESM-SC=04, ESM-BCA=04, ESM-BCB=06)

E.Q i) Graduate from a recognized University.

ii) Knowledge of Hindi/Sanskrit upto Matric standard.

**Physical Standard**

1. Height- 5"-8"

2. Chest- 33" & with expansion of 1.5" provided that for the candidates belonging to Ex-Serviceman, Scheduled Caste, Scheduled Tribes and Backward Classes categories, relaxation in physical standard to the extent of one inch in height and one inch in chest measurement shall be given.

Note:- As per rule 12.24 (1) (C) of Punjab Police Rules-1934, the break in service between the date of discharge and between the 1<sup>st</sup> day of the month (i.e 01.09.2015). in which enrolment process is started, shall not exceed four years.

Age: 21-27 years Note:- As per PPR 12.6, the applicant must not be, on or before the 1<sup>st</sup> day of February next preceding the date of submission of application to the Haryana Staff Selection Commission, less than 21 years and more than 27 years of age.

Pay Scale: Rs.9300-34800+Rs. 4000 G.P

**Fee Details :**

Sr. No.	Category of post	General			SC/BC/SBC/EB PG candidates of Haryana State only	
		Male	Female Non Resident of Haryana	Female of Haryana resident only	Male	Female
1.	Cat. No. 1 to 4	₹ 100/-		₹ 50/-	₹ 25/-	₹ 13/-
2.	Cat. No. 5	₹ 150/-		NA	₹ 35/-	NA
3.	Ex-Serviceman of Haryana	No Charges				

The fee should be deposited through Net banking or e-Challan in any branch of State Bank of India, State Bank of Patiala, Punjab National Bank and IDBI Bank etc. available on payment site Candidates are advised to choose their mode of payment i.e. Net banking or e-Challan while applying online.

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**Note 1.** The posts indicated below were advertised earlier by the then Haryana Police Recruitment Board, Panchkula : -

Sr. No.	Name of the Post	New Cat No.	Old Advt. No.
1.	<b>Male Constable (General Duty)</b>	1	2/2013
2.	<b>Female Constable (General Duty)</b>	2	2/2013
3.	<b>Female Ex-serviceman Constable (General Duty)</b>	3	2/2013

Against these posts recruitment process was started by the Haryana Police Recruitment Board but could not be completed and the same were cancelled by the Haryana Staff Selection Commission, Panchkula vide Cancellation Notice dated 15.7.2015. The candidates who had qualified for interview against the advertisement No. 2/2013 will also be eligible against the re-advertised posts. The Govt. has decided to give one time relaxation in fee and age to the candidates who had qualified for interview against the Advertisement No. 2/2013 issued by Haryana Police Recruitment Board in the earlier recruitment process and may have now crossed the maximum prescribed age limit to enabling them to participate in the proposed recruitment process. Similarly, one time relaxation has also been accorded to them in height. However, such candidates will have to apply afresh alongwith proof of depositing the application fee. They are required to upload the e-Challan alongwith the fresh application form and will produce the original e-Challan at the time of interview/test/verification.

The Govt. has also decided to give one time relaxation in age to the Ex-Constables of disbanded Haryana State Industrial Security Force (HSISF) to enable them to participate in the proposed recruitments process beside relaxation for qualifying the physical screening test standard equal to the standard prescribed for Ex-Servicemen candidates only during this proposed recruitment process. They are required to upload the discharge order issued by concerned appointing authority.

### **Selection Process in Brief**

#### **Physical Screening Test (PST):**

All candidates shall be put to a Physical Screening Test carrying maximum of fifteen marks to judge their physical fitness and endurance. The qualifying standards prescribed for this test shall be as under:-

Candidates	Test distance	Qualifying Time
1. Male	5.0 Kilometer	25 minutes
2. Female	2.5 Kilometer	15 minutes
3. Ex.-serviceman and candidates belonging to disbanded Haryana State Industrial Security Force (HSISF)	2.5 Kilometer	13 minutes

**Knowledge Test (KT):**

An objective type Optical Mark Recognition (OMR) based written test of 60 marks shall be conducted of all those candidates who qualify the Physical Screening Test.

**Physical Measurement Test (PMT):**

The candidates after PST, KT and the scrutiny of documents shall undergo Physical Measurement Test as per standard prescribed under Punjab Police Rule 12.15 (2) read with 12.16 (9) (c).

**Interview-cum-Personality Test:**

Candidates shall be called for Interview–cum-Personality Test on the basis of their combined scores in Physical Screening Test + Knowledge Test + Physical Measurement Test upto three times the numbers of vacancies in each category.

The person/applicant who qualifies PST shall be eligible to appear for KT and person qualifying KT shall be eligible for PMT and person qualifying PMT shall only be eligible for IPT.

The details of all the above stages and marks are available on the website.

- Note 1.** If the quota reserved for Ex-servicemen or Backward Classes remains unfilled due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes there will be 2% reservation for freedom fighter/their children/grand children to that extent.
- Note 2.** Reservation in Scheduled Caste (SC), Backward Class (A) & Backward Class (B), SBC, EBP GC, Ex-serviceman (ESM), are only for domicile of Haryana State.
- Note 3.** Detailed instructions for filling the online application form are available on the website of HARYANA STAFF SELECTION COMMISSION i.e [www.hssc.gov.in](http://www.hssc.gov.in)
- Note 4.** In case of any guidance/information/clarification regarding the online filling of the application form and Advertisement the candidate can call at **helpline No.0172-2566597** on all working days from 9:00 a.m. to 5:00 p.m.

**Procedure/ Instructions for Online Filling Application Form:****Special Instruction:**

The prescribed essential qualification does not entitle a candidate to be called for interview. The commission will short list the candidates for interview by different stages of the selection process mentioned above. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of, and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard. HSSC reserve the right to increase or decrease the number of vacancies on administrative grounds.

**General Instructions:**

1. Please read the instructions and procedures carefully before you start filling the Online Application Form.
2. The candidate should fill all details while filling the Online Application Form.
3. After applying online, Registration No. and Password will be generated.
4. Take print out of the registration no. and password screen for future reference of your application status and for Reprinting of your online filled application form and e-Challan form.
5. After successful submission of application candidates can take print out of application form and e-Challan.
6. The hard copy of application form along with all required documents must be brought at the time of verification/scrutiny-cum-interview.

**Relaxation in Age:**

- i) In the case of Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EBPB and SBC candidates, the upper age limit is relaxable as per Haryana Govt. instructions.

**Reservation of posts:-** Reservation will be as per Haryana Government Instructions.

**For Disabled ESM/Dependent of Killed/ Disabled in action** reservation will be as per Haryana Govt. instructions contained in letter No. 945-GS-II 72/6451, dated the 6<sup>th</sup> March, 1972.

The reservation for ESM will be utilized in the order given below:-

- i) Disabled ex-servicemen with disability between 20% to 50%.
- ii) Up to two dependents of Service personnel killed/disabled beyond 50%
- iii) Other ex-servicemen.

**Note:-1. Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union were disabled in operations against the enemy or in disturbed areas.**

**Note:-2. The dependents will include besides wife/widow, dependent sons/daughters.**

The dependents of ESM who fulfill all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates

ESM/DESM candidates of Haryana claiming benefit must have valid eligibility certificate on last date of submission of online application form and will have to produce the valid Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce attested photo copy of Identity Card issued by concerned Zila Sainik Board & Discharge Book at the time of interview.

**NONE OF THE PERSON BELOW SHALL FALL WITHIN THE DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO. 12/37/79-GSII, DATED 21-11-1980 :-**

- i) A person may be working on an adhoc basis against the post advertised or somewhere else.
- ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank Balance etc.
- iii) A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to

the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.

- iv) A candidate who is a member of the joint Hindu family is employed on adhoc basis but he is otherwise dependent on his father.

- Note :- i) The benefit of reservation will be given only to those SC/BCA/BCB/ SBC/EBPG and ESM candidates who are domicile of Haryana State. The SC/BCA/BCB/ SBC/EBPG candidates are required to submit SC/BCA/BCB/SBC/EBPG Certificate duly issued by the competent authority at the time of interview. DESM shall be required to produce the Valid Eligibility Certificate duly issued by the respective Zila Sainik Board at the time of interview.**
- ii) Qualification and other term and conditions of eligibility will be determined with regard to the last date fixed for receipt of online applications.**
- iii) Candidates applying for a post must ensure that they fulfill all the eligibility conditions except age on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect their candidature will be cancelled.**

A candidate whether he belongs to General or reserved category viz. SC, BCA, BCB, SBC, EBPG, ESM/DESM, DFF, can submit only one online application form for a particular category of post advertised. The special instructions for online applications as given on website [www.hssc.gov.in](http://www.hssc.gov.in) must be carefully read to help in understanding and filling in the application form. **No offline form will be accepted.** All the relevant columns of the application form should be filled in.

**Printed Copy:**

Printed copy of the application form with original certificates and photocopy of self attested certificates must be brought by the candidate at the time of interview/verification alongwith Photo, Identity Proof i.e. Identity Card/Driving License/Passport/Voter Card/Pan Card/Aadhar Card etc.

**Action against candidates found guilty of misconduct :-**

Candidates are warned that they should not furnish any particulars that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been) found guilty of : (i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable :-

- (a) to be disqualified from the examination/interview for which he/she is a candidate.
- (b) to be debarred either permanently or for a specified period, from any examination or recruitment conducted by HSSC
- (c) for termination of service, if he/she already in Govt. Service.

**Note:- HSSC reserves the rights to supervise the complete recruitment process from online application to selection by way of using Biometric process and CCTV Cameras/ Videography etc.**

**Fake Institutions:-**

Candidates, who have obtained degrees or diplomas or certificates for various courses from any institution declared fake by the University Grants Commission or not recognized by Haryana Government shall not be eligible for being considered for recruitment to the posts advertised.

**Serving Government Employees:-**

Serving Government Employees have to produce no objection certificate from their Head of department at the time of verification/scrutiny-cum-interview.

**General:**

- i) The candidate, who are having colour blindness or flat foot or knocking knees need not apply.
- ii) Persons less in height & chest measurements and with any physical deficiency need not apply.
- iii) A candidate against whom a Criminal case stands registered and is under Investigation or pending Trial or who has been convicted by a Court of Law need not apply.
- iv) Candidates will have to appear for selection at their own expense. No TA/DA will be admissible. They should also make their own arrangement for stay during the selection process.
- v) Candidate shall be appearing for the PST at their own risk. The Govt. shall not be responsible for any loss or injury caused during the test.
- vi) The Haryana Staff Selection Commission has full right to make changes and constitute additional District Level Police Recruitment Committees for Physical Measurement and Physical Screening Test or cancel or postpone the recruitment on administrative grounds or in the public interest.
- vii) Candidates canvassing in any form will be disqualified from appearing in the test or for final selection.

**DOCUMENTS TO BE UPLOADED WITH APPLICATION FORM**

- i) Scanned Copy of Essential Qualifications i.e. Matric showing Date of Birth and mark sheet of Diploma/Degree etc.
- ii) Scanned Copy of valid Eligibility Certificate in case of DESM candidates duly issued by the respective Zila Sainik Board.
- iii) Scanned Copy of BCA/BCB/SC/ SBC/EBPG Certificate issued by competent authority.
- iv) Scanned Copy of Haryana Domicile Certificate in case of BCA/BCB/SC/ SBC/EBPG/ESM/DESM/DFP issued by competent authority.
- v) Scanned Copy of Aadhar Card (Desirable).
- vi) Copy of e-Challan in case of candidates who have applied earlier.
- vii) Scanned Photographs duly signed by the Candidate.
- viii) Scanned signatures of the Candidate.

**DOCUMENTS TO BE BROUGHT AT THE TIME OF INTERVIEW /viva**

- i) All original certificates/documents/testimonials of educational qualifications and other documents mentioned in the online applications and one set of self attested copies of all these certificates.
- ii) Printed Copy of online application form alongwith latest stamp size photograph duly attested by a gazetted officer and pasted on the application form.
- iii) Original proof of earlier fee deposited i.e. Treasury Challan / Credit Certificate issued by concerned treasury etc.

**LIKELY CAUSES OF REJECTION OF APPLICATION: -**

The following are likely causes of rejection:-

- More than one application form for a particular category.
- Application is incomplete and not online.
- Full fee, if not deposited in the manner prescribed.
- No qualification of Hindi/Sanskrit as prescribed in advertisement.
- Applicant does not possess the requisite academic qualification on cutoff date.
- Applicant does not indicate visible identification mark in appropriate column of application form.
- Candidate is underage/overage on the cutoff date/closing date.
- Variation in data of online application form and in original documents when brought for verification/scrutiny-cum-interview.
- Lack of essential qualification as prescribed in advertisement.

**USE OF MOBILE PHONE AND OTHER ELECTRONICS DEVICE IN HARYANA STAFF  
SELECTION COMMISSION EXAMINATION/ INTERVIEW IS STRICTLY PROHIBITED.**

**Place : Panchkula  
Dated: 17<sup>th</sup> July, 2015**

**Secretary,  
Haryana Staff Selection Commission,  
Panchkula.**

